

**RECYCLE-**

Please place all recyclable materials in your blue recycle container.

Contents cannot exceed weight limit listed on cart, maximum of 200 lbs. All items must fit inside the recycle container with the lid closed.

**DETAILED MATERIAL GUIDE****METAL**

- Aerosol cans (empty, non-hazardous)
- Appliances, small metal (e.g., toaster, blender)
- Cans (e.g., food, beverage, pet food)
- Foil, foil trays, pans
- Furniture
- Hardware (e.g., keys, nails, screws)
- Household items (e.g., pots, pans, trays, utensils)
- Lids, caps
- Lighting fixtures
- Paint cans (empty, dry, no excessive residue)
- Pipe
- Scrap metal (plumbing fixtures, small auto parts)
- Sporting goods
- Tools
- Toys
- Trays
- Umbrellas

**PAPER (staples, tape okay)**

- Bags (e.g., white, colored, non-metallic)
- Books (e.g., hard/soft cover, telephone)
- Boxes (e.g., cereal, cracker, tissue, shoe, mailing)
- Carbonless (e.g., receipt books, sales forms)
- Cardboard (flatten, unwaxed)
- Catalogs
- Colored, white, glossy
- Egg cartons
- Envelopes (plastic window okay)
- Frozen food packaging
- Junk mail
- Magazines
- Manila folders
- Newspaper (inserts okay)
- Paper ream wrappers
- Photographs (NO Polaroids/instant photos)
- Self-stick notes
- Shredded paper (tie in a clear plastic bag)
- Wrapping, tissue paper (non-metallic)

**GLASS (clear and colored, except blue and red)**

- Bottles
- Jars

**FILM PLASTICS (Please place inside a clear plastic bag and knot the top of the bag)**

- Bags (e.g., bread, dry clean, grocery, newspaper, produce, merchandise, zip lock)
- Bubble wrap
- Case wrap (e.g., beverage container, snack flats)
- Liners (e.g., cereal box)
- Pallet/shrink wrap
- Plastic packaging wrap (e.g., wrap from toilet paper, napkins, paper towels, diapers)
- Shipping envelopes (labels removed)

**PLASTICS (with or without a number) Note: Expanded Polystyrene aka Styrofoam® is NOT accepted**

- Auto parts (small)
- Bottles (e.g., beverage, laundry and household cleaners, personal care products, prescription)
- Baskets
- Buckets
- Cartridges (e.g., toner, ink jet, printer)
- Coolers
- Computer housing
- Crates
- Lids
- Flower pots
- Food containers (e.g., cottage cheese, margarine, yogurt, take-out)
- Pet carriers (hard plastic)
- Pipe (non-PVC)
- Product packaging (e.g., small electronics, razors)
- Shelving
- Toys (e.g., hard plastic pools, play structures)
- Trays

**ELECTRONICS (anything with a computer chip) Note: Televisions and computer monitors NOT accepted**

- Appliances (e.g., coffee maker, microwave oven)
- Camera
- Calculator
- Cell phone (inside clear tear-resistant bag)
- Computer (e.g., desk top, lap top)
- Computer mouse, cables
- Home entertainment (e.g., game system, DVR, VCR, stereo, radio)
- Keyboard
- Printer, scanner, fax machine
- Shaver - electric
- Toothbrush - electric
- Tablets, e-readers
- Vacuum cleaner



**COMPOST-** Please place all compostable materials in your green compost container.

Contents cannot exceed weight limit listed on cart, maximum of 200 lbs. All items must fit inside the compost container with the lid closed.



## DETAILED MATERIAL GUIDE

### FOOD SCRAPS

- Bones
- Bread
- Coffee grounds and filters
- Dairy products
- Dough
- Eggs, eggshells
- Fruit & Vegetables
- Grains & Pasta

\*\*\*How to handle grease and oil - call Customer Service for tips

- Meat & Seafood
- Nuts, shells
- Pits
- Tea bags

### SOILED PAPER

- Cups
- Fast food packaging
- Milk, juice and ice cream cartons
- Napkins
- Paper towels
- Pizza boxes
- Plates
- Take-out containers

- Tissues
- Trays
- Waxed cardboard
- Waxed paper

### COMPOSTABLE PLASTICS (products made from corn, potato and other starch - must be labeled COMPOSTABLE)

- Bags, liners
- Cups
- Cutlery
- Lids

- Straws
- Take-out containers

### MISCELLANEOUS

- Animal fur
- Cork
- Hair

### YARD TRIMMINGS

- Branches, stumps\*
- Flowers
- Grass clippings
- Holiday trees\*\*
- Ivy
- Leaves
- Lumber\*\*\*
- Plants, shrubs
- Sawdust\*\*\*
- Succulents/ice plants
- Wood chips\*\*\*
- Wood waste\*\*\*

**Not Accepted (place in garbage):**  
Animal waste, bamboo, cactus, dirt, flax, painted or treated wood, palm, pampass grass, poison oak, sod, stable bedding, yucca

\*Branches must be less than 6 inches in diameter and shorter than 4 feet in length.  
\*\*Undecorated, unflocked, remove stands, and decorations. Tree sections must not exceed 4 feet in length.  
\*\*\* Must be untreated/unpainted to be considered accepted in the yard trimmings section.

## WASTE REDUCTION/ZERO WASTE- It is the goal of GreenWaste of Palo Alto to help the Palo Alto community reduce the amount of waste that is landfilled!

Palo Alto has a goal of zero waste to landfills by 2021. Zero waste goes beyond recycling by taking a whole systems approach to managing the flow of resources. For more information on how to help Palo Alto reach zero waste, please visit [www.zerowastepaloalto.org](http://www.zerowastepaloalto.org).

**Reduce:** When shopping for groceries or other products, please do your part to prevent waste by selecting items that have minimal packaging and bring your own reusable bags.

**Reuse:** A significant portion of garbage in the waste stream is generated by using disposable products that could be replaced with reusable items, integrate reusable items into everyday activities such as using reusable containers when bringing food or drinks to work.

**Recycle:** Materials that have historically been garbage may now be recyclable! Please review this detailed materials guide, or go to [www.recyclewhere.org](http://www.recyclewhere.org) for additional details.

**Donate:** Items that are in good condition and are no longer useful to you may be donated to thrift stores, consignment shops, antiques stores and nonprofit groups. Find a second home for items that were once your treasure by contacting a local organization that accepts donated items for reuse. The list below includes commonly donated items that are accepted by local organizations.

- Art & craft supplies
- Bikes
- Books
- CDs & DVDs
- Carpet & rugs
- Clothing & shoes
- Desks
- Dishes & utensils
- Eyeglasses
- Furniture
- Jewelry
- Linens
- Mirrors
- Musical instruments
- Pots & pans
- Small appliances
- Sporting goods & toys

Goodwill Industries  
4085 El Camino Way - Palo Alto  
(650) 494-1416

Salvation Army  
Tel: 1-800-SA-TRUCK (728-7825)

Friends of Palo Alto Library  
[www.fopal.org/donate](http://www.fopal.org/donate)  
(650) 213-8755

RAFT  
[www.raftbayarea.org](http://www.raftbayarea.org)  
(408) 451-1420



**LANDFILL-** Please place all NON-reusable NON-recyclable, NON-compostable and NON-Hazardous items in your landfill container. Contents cannot exceed weight limit listed on cart, maximum of 200 lbs. All items must fit inside the garbage container with the lid closed.



## DETAILED MATERIAL GUIDE

### MULTI-LAYERED MATERIALS

- Aseptic containers (e.g., juice boxes, soy milk)
- Foil wrapped beverage pouches (e.g., Capri Sun®)
- Polaroid photographs
- Single serve coffee pods (e.g., Keurig®)
- Snack packaging (e.g., chip bags, wrappers)

### PAPER

- Carbon paper
- Padded envelopes
- Newspaper (dirty w/ paint or pet waste)
- Stickers (in sheets or rolls)
- Thermal paper (e.g., fax paper, glossy receipts)
- Tyvek

### GLASS

- Ceramics & Vases
- Cookware- glass (e.g., Pyrex™)
- Dishware & Stemware
- Incandescent & halogen light bulbs
- Mirrors
- Windows

### PLASTIC

- Cellophane
- Disposable razors
- Hoses (e.g., car, garden)
- Rope
- Rubber bands
- Tarps
- Straws
- Toothpaste & Ointment tubes
- Webbing/mesh from lawn furniture

### EXPANDED POLYSTYRENE (Styrofoam®)

- Coolers
- Cups and plates
- Egg cartons - molded foam
- Foam packing (e.g., blocks)
- Meat trays
- Packing "peanuts"

### MISCELLANEOUS

- Decorative bark
- Dental floss
- Diapers (standard and compostable)
- Lint & Vacuum debris
- Pet waste & Kitty litter
- Produce stickers

### HOUSEHOLD HAZARDOUS WASTE- These items CANNOT go into the garbage, recycle or compost containers for collection.

For additional information on proper disposal, contact the City's Hazardous Waste Program at (650) 496-5910.

- Aerosols (non-empty)
- Auto fluids
- Car batteries
- Cleaners (e.g., bleach)
- Cooking oil, grease
- Fire extinguishers
- Fluorescent lights (CFLs & tubes)
- LED lights
- Mercury thermometers & thermostats
- Paints & Paint thinner
- Pesticides & Fertilizers
- Pool & Spa chemicals
- Prescription drugs (no controlled substances)
- Propane tanks (BBQ or camp stove only)
- Sharps & Syringes
- Solvents

### FOR SINGLE FAMILY RESIDENCES ONLY - Household Hazardous Waste accepted in residential curbside program:

**MOTOR OIL & FILTERS:** Used motor oil must be in a clear one-gallon plastic container with a tight fitting screw-top lid. Used oil filters must be in a sealed clear tear-resistant bag. Place next to your recycle cart for collection. GreenWaste can provide containers/bags at no additional charge.

**HOUSEHOLD BATTERIES & CELL PHONES:** Household batteries (e.g., AA, AAA, D, nickel cadmium) and cell phones will be collected when put inside a sealed clear tear-resistant bag and placed on top of your recycle cart. GreenWaste can provide bags at no additional charge.

### OTHER STUFF

**Large Item Collection:** Large items such as sofas, mattresses, refrigerators, computer monitors or televisions can be picked up at your curb as part of the Clean Up Day program. To schedule a pick up appointment, please contact Customer Service one week in advance of your next scheduled pick up day.

**Extra Services:** Please contact Customer Service Department at (650) 493-4894 to arrange for extra pick up of garbage or to order a debris box.